



Home Instead®

To us, it's personal

Dress Code

We have a dress code at Home Instead. Why?

Because You are a professional!

Professionals command greater respect and are more highly regarded. However, not only must you be a skilled CAREGiver, you must look and act as a professional. When representing our company, employees are expected to present a clean, neat and professional appearance. Personal hygiene is also extremely important; you should dress and groom yourself according to the requirements of your position and accepted social standards.

Attire: Should be appropriate for the tasks at hand.

Pants: Employees should wear well-fitting pants with no tears in them, skirts, or knee length dress shorts. You may not wear blue denim jeans. If wearing leggings, the top must be of a tunic variety,

Tops: Should be nice shirts with no graphics. For men, collared shirts are preferred, although nice t-shirts (no graphics, slogans etc) are allowed. Women should wear a nice shirt or blouse with no graphics. The shirt should not be "cropped" and provide adequate coverage.

Shoes: Closed toe shoes

Additionally:

- Clothing considered too revealing for a professional business environment should be avoided.
- Minimize the use of cologne or perfume as some individuals are sensitive to fragrance.
- Hairstyles are expected to be in good taste. Unnaturally colored hair and extreme styles do not present a professional appearance.
- Facial jewelry must not be worn during work hours, i.e. nose rings, tongue studs, etc. • Visible tattoos and similar body art must be covered during work hours.
- Fingernails must be kept trimmed and clean at all times for safety and hygiene.

Prohibited:

Blue denim jeans, scrubs, shorts, tank tops, tee-shirts, tube tops, flip-flops, garments that are unnecessarily revealing, sweatpants and other similar apparel are not permitted. An exception is wearing scrubs while actively showering a client.

Initial: _____